Memorandum of Agreement

Between

The Wardens and Vestry of [insert church name and location]

and

The Reverend [first, middle, last name]

The Vestry and Wardens of the Episcopal Church of [insert church name here] in [insert town name here], Maine, in consultation with the Rt. Rev. Thomas J. Brown, Bishop of Maine, have called the Reverend [insert name here] to serve as [insert title here: rector, vicar, priest, interim, temporary priest, or other]. The Reverend [insert name here] has accepted this call and will be compensated for [indicate the number of hours to be worked per week] as defined in Section C below. This Letter constitutes the parties' agreement as to the nature and terms of the Priest's employment.

PURPOSE AND CONTEXT

The Episcopal Church of [insert church name here] acting through its Wardens and Vestry (the "Congregation"), and the Reverend [insert name here] agree and recognize that the church is a community of the baptized, each member of which is given gifts by God for God's service and the service of God's people. The ministry of the church is to be the Body of Christ in the world, to carry out Christ's ministry of reconciliation, and to love one another and all the world as Christ loves us. The ministry of the Priest is to support, challenge and encourage the ministry of the whole congregation; to preach the Gospel and celebrate the sacraments; to serve young and old, rich, and poor alike; and to take part in the councils of the congregation and the larger church, in communion with the Bishop.

EFFECTIVE DATE AND TERM

This Letter of Agreement shall become effective on the day all parties have signed and will terminate on the [date] day of [month], [year] unless it has sooner been extended, amended, or terminated by mutual agreement of all the parties.

SECTION A: START-UP MATTERS